

TO APPLY FOR AN ANNUAL RENEWAL

CORPORATIONS – “I encourage you to do this first, before you complete the applications”.

If you are seeking to do business in Vermont as a business name other than your own personal name, or if your business is an out-of-state “foreign” corporation, you are required to register with the Vermont Secretary of State’s Corporation Division, prior to applying for a permit. It is up to the hauler to periodically review the Corporation’s Division’s website to assure registration is active during the duration of the permit. Please go to the following link to register - <https://www.vtsosonline.com/online>. You must apply the business name exactly as it is at the Corporation Division on all waste hauler forms.

SOLE PROPRIETORSHIP – If your business is not a corporation and you are the sole proprietor (single-owner) you should list your business as “doing business as” (dba) on all waste hauler forms. **Example:** John Smith dba John Smith’s Trucking.

PERMIT INFORMATION

YOU WILL NEED A VT WASTE TRANSPORTER PERMIT IF:

- You transport regulated quantities of hazardous waste; or
- You transport solid waste (includes liquids), or residual waste for compensation.

As required by your permit, submit your applications listed in the next column for your Annual Renewal.

Annual Renewals are due by May 1, 2020!

The only exemption is if the waste transportation services are incidental to other non-waste services offered, and less than 4 cubic yards is transported at any time. To comply, immediately submit the applications located in the next column.

Please include a check with the applications. Checks should be made out to: *State of Vermont, Treasurer.*

Don’t risk a fine, Apply on-time!

WHAT DO I NEED TO SUBMIT FOR AN ANNUAL RENEWAL?

GO TO THE FOLLOWING WASTE HAULERS WEBSITE FOR LINKS TO THE FORMS LISTED BELOW.

<https://dec.vermont.gov/haulers>

- **“2020-2021” Vermont Waste Transportation Vehicle Report Form** (*Valid 7/1/20 – 6/30/21*)
- **Annual Statement**
- **Supplemental Application** (Include *ONLY* if you haul Hazardous Waste)
- **Franchise Tax Form** (Include *ONLY* if you haul “non-hazardous waste” out-of-state). Send a copy of your SW Franchise Tax forms, quarterly, to DEC
 - ☞ To pay the Franchise tax go to- <http://tax.vermont.gov/content/form-swt-608>.
 - ☞ Or, register, file your return, and pay the taxes due at, <https://myvtax.vermont.gov/>. Tel:# (802) 828-2551, or email at tax.business@vermont.gov.
- **Septage Fees & Reporting** – (Include *ONLY* if you haul septage).

OTHER INFORMATION.....

✓ **INCOMPLETE FORMS MAY RESULT IN DELAY, OR DENIAL OF YOUR PERMIT.** Please make sure all forms are, signed & dated, notarized, all boxes are checked, all questions are answered. Please read all forms carefully, and if you have any questions, contact me.

✓ **ARE YOU HAULING WITHOUT A PERMIT?** If so, please contact me immediately for forms for a new permit. The cost of the permit is far less than the cost of fines.

✓ **NO LONGER HAULING?** Let us know and we will remove you from our mailing list.

✓ **ACT 148:** See the following website for new rules regarding Universal Recycling. This affects all haulers. <https://dec.vermont.gov/waste-management/solid/universal-recycling>

✓ **NO ACCESS TO A COMPUTER?** If you need the forms mailed to you, please contact me.

✓ **CONTACT INFORMATION:**

Department of Environmental Conservation
Solid Waste Program
Attn: Cheryl Hamilton, Transporter Permit Spec.
1 National Life Drive, Davis 1
Montpelier, VT 05620-3704
Email: Cheryl.hamilton@vermont.gov
Tel#: 802-522-5949, or
Barb.Schwendtner@vermont.gov
Tel: (802) 249-5904.
Our main tel.#: (802)-828-1138

Department of Environmental Conservation
Waste Management & Prevention Division
Solid Waste Program
1 National Life Drive, Davis 1
Montpelier VT 05620-3704

**Vermont Waste
Transporter**
**Your Annual
Renewal**
Expires on
June 30, 2020

Annual Renewal
forms are
Due by
“May 1, 2020”

