

MINUTES
SPECIAL MEETING OF
THE BOARD OF SUPERVISORS
May 5, 2021 at 6:30pm

Web Conference Link posted on the District website, www.rcswd.com,
and the District Facebook page for public attendance.

MEMBERS PRESENT:

Castleton	Tim Gilbert	Mt. Holly	Clint Woolley
Ira	Larry Taggart	Pittsford	Bill Drummond
Rutland City	Bill Gillam	Proctor	Carrie Covey
West Rutland	Chet Brown	Mendon	Susannah Loffredo
Brandon	Gabe McGuigan	Wallingford	William Weiss
Clarendon	Dave Potter		

OTHERS PRESENT:

Mark Shea, RCSWD Manager	Daniel Hofman, RCSWD Program Manager
Gregory Giles, RCSWD Treasurer	Brian Sales, RCSWD Outreach Coordinator

1. CALL BOARD MEETING TO ORDER

Mr. Gilbert called the video/phone conference call meeting to order at 6:46pm.

2. APPROVAL OF BOARD MINUTES OF FEBRUARY 24, 2021

Mr. Covey made a motion to approve the April 7, 2021. Mr. Weiss provided a second to the motion. A roll call vote was held to determine all those in favor. All voted in favor. The motion passed.

OLD BUSINESS: MRF Stormwater Project Update

Manager Shea discusses the stormwater project at the MRF. He continued that he believes that grant funds should become available in the future. Manager Shea stated that he would like to utilize grants as much as possible to fund the stormwater project at the MRF. Manager Shea explained the three-acre rule regarding impervious surfaces and regulations related to stormwater. Manager Shea stated that he would like to wait on this project until grant funds become available. Mr. Gilliam asked if the funds were coming from the legislature or the governor’s office. Manager Shea stated that he is looking at all funding options and it is in the Legislature at this time.. Ms. Covey stated that VT ANR has funds available. She stated that she would send Manager Shea information regarding this opportunity.

NEW BUSINESS

3. DRAFT Revised Personnel Policy

Manager Shea referred to the Draft revised personnel policy in the packet. Manager Shea explained that this revision is more comprehensive than prior revisions to the personnel policy. Manager Shea stated that he would work with the E-Board to finalize a draft to deliver to the full Board in June. Mr. Gillam asked if the changes could be highlighted. Manager Shea stated that there are many changes. Mr. Gillam stated that Manager Shea should not go out of his way to illustrate changes if there are too many new items. Manager Shea explains many of the characteristics regarding the draft personnel policy, including telework, vacation accruals, vehicle policies, etc. Ms. Loffredo stated she is looking forward to working on it.

Mr. Gillam made a motion to move the draft personnel policy to the E-Board for their review. A second was provided by Mr. Loffredo. A roll call vote was held to determine all those in favor and the motion passed unanimously.

4. MONTHLY FINANCIALS

Mr. Shea presented a current budget worksheet. Mr. Shea stated that even though it is difficult to view the financial position because we are only 3 months in, the District is in financially healthy condition. Manager Shea explained the difference between the two documents presented and how they relate to one another. Mr. Shea stated that the bottom line is that the District is doing well financially. No questions were raised.

5. MANAGER'S REPORT

Manager Shea stated that the District just received the grant agreement for the new box truck.

Manager Shea stated that Markowski is scheduled to remove the concrete pile next week.

Manager Shea stated that on May 23, 2021 the district is going to have a beautification day. He explained that the work that would be done is ditch work, painting the scales, etc.

Manager Shea stated that on the week of May 17, the annual tub grinding of the brush will occur.

Manager Shea began to discuss a stormwater and erosion problem at the Gleason Transfer Station. He shared his screen to illustrate with pictures the problem that is occurring. Mr. Shea explained that the District has and will meet with the City, engineers, and contractors to resolve the erosion problem. Mr. Gillam asked for clarification regarding the location of the erosion. Manager Shea clarified the location and discussed preliminary solutions that may be needed to resolve the problem.

Manager Shea turned the over the presentation to Outreach Coordinator, Brian Sales, to discuss Green Up Day. Mr. Gillam asked who was in charge of distributing the Green Up Day bags. Mr. Sales stated that the City was in charge of the bags but explained that there was a miscommunication of disseminating bags. Mr. Sales showed a presentation on screen. Mr. Sales illustrated in a presentation the various groups participating in Green Up Day in the City of Rutland. Mr. Sales stated that 6,100 pounds of garbage was collected. Mr. Shea praised Mr. Sales on his great work on his first Green Up Day. Mr. Gillam elaborated on the work his organization did for Green Up Day throughout the City of Rutland

Manager Shea explained social media updates.

Ms. Covey asked about delinquent Hauler accounts. Treasurer Giles explained that he has worked with Hubbard Brothers and East Coast Rubbish who have been making payments to get caught up with the funds they owe the RCSWD. Manager Shea explained that all the delinquent customers are incurring interest when delinquent consistent with their payment agreement with the District, which is beneficial for the District.

There was a brief discussion between Mr. Shea and Mr. Gillam regarding the City of Rutland representation on the RCSWD.

No questions or comments.

6. PUBLIC COMMENT

No members of the public were present.

7. EXECUTIVE SESSION

No executive session

8. ADJOURN

Mr. Gillam moved to adjourn. Mr. Brown provided the second. A roll call was conducted to determine all those in favor and the motion passed unanimously. The meeting adjourned at 7:21pm.

Respectfully submitted,
Daniel Hofman