

APPROVED

by the Board of Supervisors
on May 6, 2020

MINUTES
SPECIAL MEETING OF
THE BOARD OF SUPERVISORS
RUTLAND COUNTY SOLID WASTE DISTRICT
1 SMITH ROAD, RUTLAND, VT
April 8, 2020

Web Conference Link posted on the District website, www.rcswd.com,
and the District Facebook page for public attendance.

MEMBERS PRESENT:

Brandon		Pittsford	Nancy Gaudreau Bill Drummond
Castleton	Tim Gilbert Zack Holzworth	Poultney	
Clarendon Danby		Proctor Rutland City	Carrie Dougherty Bill Gillam Rebecca Mattis
Hubbardton Ira Mendon Mt. Holly	Larry Taggart Susannah Loffredo	Killington Wallingford West Rutland	Sandi Switzer

OTHERS PRESENT:

Mark Shea, RCSWD Manager	Jenna Robles, RCSWD Program Coordinator
Gregory Giles, RCSWD Treasurer	Carl Diethelm, RCSWD Outreach Coordinator

1. CALL EXECUTIVE BOARD MEETING TO ORDER
Mr. Taggart called the executive meeting to order at 6:15pm.
2. APPROVAL OF E-BOARD MINUTES OF MARCH 30, 2020
A motion was made by Mr. Gilbert to approve the minutes from the meeting on March 30th as presented. Mr. Gillam provided a second. A rollcall vote was held to determine all those in favor and the motion passed unanimously.
3. ADJOURN E-BOARD MEETING
A motion was made by Mr. Gillam to adjourn the executive meeting. Mr. Gilbert provided a second. A rollcall vote was held to determine all those in favor and the motion passed unanimously.
4. CALL BOARD MEETING TO ORDER
Mr. Taggart asked if the Quorum had been met. Mr. Shea confirmed. Mr. Taggart called the meeting to order at 6:30pm.
5. ORGANIZATION OF THE BOARD
Mr. Taggart called for motions for a reorganization of the Executive Board. A motion was made by Mr. Gilbert to appoint Mr. Taggart as the Chair. Mr. Gillam provided a second. A motion was made by Mr. Taggart to appoint Mr. Gilbert as the Vice Chair. Mr. Gillam provided a second. Mr. Taggart also made a motion to appoint Mr. Gillam, Ms. Dougherty, and Ms. Loffredo as members of the Executive Board. Ms. Gaudreau provided a second. Mr. Gillam

moved to close the reorganization of the Executive Board. Ms. Loffredo provided a second. A rollcall vote was held to determine all those in favor of closing and the motion passed unanimously. Ms. Gaudreau moved to approve the Executive Board structure. Mr. Holzworth provided a second. A rollcall vote was held to determine all those in favor and the motion passed unanimously.

6. APPROVAL OF BOARD MINUTES OF FEBRUARY 26, 2020

A motion was made by Mr. Gillam to approve the minutes from the meeting on February 26th as presented. Mr. Holzworth provided a second. A rollcall vote was held to determine all those in favor and the motion passed unanimously.

7. WETLANDS REMEDIATION

Mr. Shea gave an overview of the different options to mediate the wetlands issue. Mr. Shea explained that the District was pursuing "Option A" that would resolve the issue without moving the gate post which would be a cost saving route for the District. Mr. Gillam asked Mr. Shea to clarify where we are at currently with this issue. Mr. Shea stated that information has been emailed to the Rutland City Engineer that has been working on this project to continue moving forward with this option.

8. DRAFT CONFLICT OF INTEREST POLICY

Mr. Shea presented a draft conflict of interest policy. Mr. Shea explained the policy to the Executive Board Members at their last meeting and gave an overview of how similar Municipal entities handle comparable policies. Mr. Taggart suggested the Board review this policy and make a motion to approve it at the next board meeting in May.

9. 2021-2025 SWIP PRESENTATION

Mr. Diethelm began presenting the Solid Waste Implementation Plan that the District will be submitting. Technical issues occurred during the presentation and Mr. Diethelm was unable to continue with the presentation. Ms. Robles was able to finish Mr. Diethelm's presentation and gave an update about the District's increased social media presence.

10. COVID-19 AND OPERATIONS UPDATE

Mr. Shea gave an overview of the District's response to the Covid-19 pandemic. Currently, the District's regional transfer station is continuing to accept some materials that would be considered non-essential items. Mr. Gillam suggested that continuing to accept brush and leaves will cause an influx of residential traffic at the station since many people will be taking this time to do yard work. Mr. Gilbert suggested that recycling should go to "zero sort" to ensure that residents are not spending excess time sorting recycling at the transfer station. Mr. Shea countered that this would bring an increased cost to the District, but the District will monitor the situation and take it "one day at a time." Ms. Dougherty asked if the Town of Proctor should delay it's "dump day." Mr. Shea advised her to postpone this event for fall.

11. FINANCIALS UPDATE

Mr. Shea gave an update of the District's financials to date. Mr. Shea stated that we were on track with the financials and budget. He also gave an overview of the balance sheet, assets, and liabilities. It was previously mentioned that the District was low on the number of permits that had been renewed for 2020, however Mr. Giles was able to clarify that most of the permits were renewed in 2019. Mr. Taggart noted that there should be an influx of trash coming to the transfer station under the current circumstances and this will provide an increase in payments to the District.

12. MANAGERS REPORT

Mr. Shea provided an overview of changes made to the Emergency Response Plan and noted that all necessary parts have been completed. Mr. Shea noted that the District will be able to submit for reimbursement from FEMA for Covid-19 related costs. Mr. Shea stated that the District will be having safety inspections done by the Vermont League of Cities and Towns and will create a District safety committee. These changes will make it so that the District is eligible for certain safety grants and may also be able to get a discount on its Workers Comp. insurance. Mr. Shea introduced the topic of local Haulers who are not in compliance with their district fees. Mr. Giles explained the business relationship between haulers and the District. He also provided detailed information about the payment plans that have been put in place for two haulers and the continued issues for one of them despite the payment plan agreement, legal enforcement may be necessary if the agreement goes into default. Mr. Shea discussed the need to “fill in” the old scale in front of the District office that is no longer working. Mr. Shea received a quote for the project and Mr. Taggart stated that the Board needed a motion to approve the project. Mr. Gillam moved to approve the scale project as presented. Mr. Gilbert provided a second. A rollcall was conducted to determine all those in favor. Ms. Mattis abstained from voting on the motion. The motion passed with the majority of the Board voting in favor. Mr. Shea finished his managers report by reminding the Board members that he still needed appointment forms. Many of the members confirmed that they are either in the process of sending the forms or have recently sent in the forms.

13. PUBLIC COMMENT

A moment was given to allow for public comment; however, no members of the public had joined the meeting.

14. EXECUTIVE SESSION: 1 VSA SEC. 313(E) LEGAL

Mr. Gillam moved to enter Executive session to discuss legal matters. Ms. Mattis provided a second. A rollcall was conducted to determine all those in favor and the motion passed unanimously. The Board entered Executive session at 7:56pm.

Ms. Gaudreau made a motion to exit Executive session after completion of the legal discussion. Ms. Mattis provided a second. A rollcall was conducted to determine all those in favor and the motion passed unanimously. The Board exited Executive session at 8:12pm.

15. ADJOURN

Ms. Gaudreau moved to adjourn. Mr. Gillam provided the second. A rollcall was conducted to determine all those in favor and the motion passed unanimously. The meeting adjourned at 8:13pm.

Respectfully submitted,
Jenna Robles