

MINUTES
SPECIAL MEETING OF
THE BOARD OF SUPERVISORS
June 3, 2020 at 6:30pm

By Board of Supervisors
September 2, 2020

APPROVED

Web Conference Link posted on the District website, www.rcswd.com,
and the District Facebook page for public attendance.

MEMBERS PRESENT:

Brandon Castleton	Gabe McGuigan Tim Gilbert	Mt. Holly Pittsford	Clint Woolley Nancy Gaudreau Bill Drummond
Clarendon Danby Hubbardton	Robert Bixby - -	Poultney Proctor Rutland City	Paul Donaldson Carrie Covey Bill Gillam Rebecca Mattis
Ira Killington Mendon	Larry Taggart - Susannah Loffredo	Wallingford West Rutland	Sandi Switzer Chet Brown

OTHERS PRESENT:

Mark Shea, RCSWD Manager Gregory Giles, RCSWD Treasurer	Jenna Robles, RCSWD Program Coordinator Carl Diethelm, RCSWD Outreach Coordinator
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1. CALL BOARD MEETING TO ORDER
Mr. Taggart called the video/phone conference call meeting to order at 6:33pm.
2. APPROVAL OF E-BOARD MINUTES OF MAY 6,2020
A motion was made by Mr. Gilbert to approve the minutes from the meeting on May 6 as presented. Mr. Brown provided a second. A roll call vote was held to determine all those in favor and the motion passed unanimously.
3. WETLAND REMEDIATION AT TRANSFER STATION
Mr. Shea provided an update on preparations to request bids for excavation work. The nursery is ready to provide the plants for remediation.
4. STORMWATER MEDIATION AT MRF
Mr. Shea described the plans to come into compliance with new state regulations regarding stormwater management and the current permit for 1 Smith Rd. Cost projections on the high end reach \$80,000.
5. COVID-19 EXPOSURE CONTROL PLAN AND UPDATES
Mr. Shea offers a brief description of the lengthy plan that ensures RCSWD has the best practices to prevent the spread of COVID-19 from staff and customers.
6. INDEPENDENT AUDIT
The audit agreement is in the board packet provided. Mr. Shea will review it fully and continue conversation with the company for moving forward.
7. MONTHLY FINANCIALS

Mr. Shea gave an update of the District's finance- in general, revenues and expenses are both lower proportionally than expected for this point in the year. Traditionally things tend to get better in the summer months.

8. HAULER'S A/R PAYMENT PLAN STATUS

Mr. Giles provided details on one particular hauler that are somewhat delayed in reporting and paying for surcharges. The other hauler that was of concern has fully caught up on their payment plan. Mr. Shea described a concern that up-to-date payments do not include current charges and monthly statements from January through today into consideration and requested the board's input on how to address if they are in violation of the agreement. Mr. Gilbert asked for clarification if the hauler is not in violation. Mr. Giles clarified that they are not in compliance with the agreement, and that the Board made a deadline is July 1, 2020 to be fully current. Ms. Mattis offered that RCSWD should maintain the agreement and penalties that come from violation. Mr. Shea described the options to rescind the agreement or revoke the registration and pursue litigation. Mr. Shea offers that the attorney has suggested that the District has a strong stance if litigation were to ensue. Mr. Shea indicated that there will be attorney's fees, and that could be off settled many times over with a payment in-full position. Mr. Shea suggests if necessary, the Executive Board could meet in June to talk strategy). Ms. Mattis voiced support of holding this hauler to the Boards vote made on 4-21-2020, which states in part that if the agreements are not up to date by 7-1-2020 seek legal to collect on all debts...

Ms. Loffredo, Ms Loffredo, and Mr. Taggart agreed. Board discussion continued on the affirmative implications of starting the legal process, revoking the hauler's registration, etc., and collecting the debt on 7-1-2020 if not the hauler is not up-to-date with the agreement.

9. MANAGER'S REPORT

Mr. Shea delivered a verbal report of what is included in the Board packet under the Manager's Report. Mr. Shea requests feedback on the plan to implement HHW rural and permanent collection. Mr. Diethelm displayed the appointment scheduling program on the website that is in progress. If a board member would like to test the system, they may contact him to receive the password. Mr. Shea describes some staffing challenges that have occurred which will impact the following weeks and months to come. RCSWD will hire another part-time staff member to help fill in any gaps. Ms. Robles updates the meeting that our social media trends are increasing. Mr. Shea promotes our compost bin sale program and the opportunity for towns to participate. Ms. Robles provides information on proposed projects for composting infrastructure. Referring to photographs of the Transfer Station in the Board packet, Mr. Shea describes improvements to transfer station layout and operations to maintain safety with COVID-19.

10. PUBLIC COMMENT

A moment was given to allow for public comment; however, no members of the public had joined the meeting.

11. EXECUTIVE SESSION: 1 VSA SEC. 313(1)(E) LEGAL (*IF NEEDED*)

Executive session was not needed.

12. ADJOURN

Mattis moved to adjourn. Mr. Gillam provided the second. A roll call was conducted to determine all those in favor and the motion passed unanimously. The meeting adjourned at 7:47pm.

Respectfully submitted,
Carl Diethelm