

MINUTES
SPECIAL MEETING OF THE BOARD OF SUPERVISORS
RUTLAND COUNTY SOLID WASTE DISTRICT
February 17, 2021 at 6:30pm

Web Conference Link posted on the District website, www.rcswd.com, and the District Facebook page for public attendance.

MEMBERS PRESENT:

Brandon	Gabe McGuigan	Mount Tabor	
Castleton	Tim Gilbert*	Pittsford	Nancy Gaudreau
Castleton (Alt.)		Pittsford (Alt.)	
Clarendon	Robert Bixby	Poultney	
Danby		Proctor	
Hubbardton		Rutland City	
Ira	Larry Taggart*	Rutland City	Rebecca Mattis
Killington		Wallingford	Sandi Switzer
Mendon	Susannah Loffredo*	Wells	
Mount Holly	Clint Wolley	West Rutland	

* = E-Board Members

OTHERS PRESENT:

Mark Shea, RCSWD Manager

Gregory Giles, RCSWD Treasurer

- CALL BOARD MEETING TO ORDER.
 - Mr. Taggart asked if the quorum requirements had been met, Mr. Shea confirmed as such. Mr. Taggart called the meeting to order at 6:47pm.
- APPROVE PRIOR MEETING MINUTES.
 - Mr. Taggart notes that prior minutes are not included in their meeting materials, so approval will be done at next BOS meeting in March. Mr. Taggart moves on to new business.
- APPROVE VEHICLE AND EQUIPMENT MANAGEMENT POLICIES AND PROCEDURES.
 - Mr. Taggart notes that the Vehicle and Equipment Management Policies and Procedures document, as presented in the meeting materials, was approved by the Executive Board to be sent to the full Board of Supervisors for final approval.
 - Ms. Mattis moved to approve the document and Ms. Loffredo provided the second. Mr. Taggart confirmed unanimous consent via raise of hands and the motion passed.
- APPROVE BOARD COMMUNICATIONS RELATED TO REGULATORY AGENCIES POLICY.
 - Mr. Taggart notes that the Board Communications Related to Regulatory Agencies Policy document, as presented in the meeting materials, was approved by the Executive Board to be sent to the full Board of Supervisors for final approval.
 - Mr. Gilbert moved to approve the document and Ms. Mattis provided the second. Mr. Taggart confirmed unanimous consent via raise of hands and the motion passed.
- FINANCIAL STATEMENTS AND MANAGERS REPORT.

- Mr. Shea presented a brief summary of the District’s preliminary financial statements as of December 31, 2020. He noted that the results are better than prior year and within the 2020 Budget. There were no significant or outstanding concerns with the preliminary figures.
- There were no questions from the Board regarding the December 31, 2020 financials, so Mr. Shea moved on to his Manager’s Report.
- He noted that permit sales are up to 6,166 and an update on the social media campaign would be forthcoming.
- Mr. Shea informed the Board that the District has been engaged in on-site visits to member town transfer stations in an effort to coordinate compliance with State of Vermont inspections.
- Ms. Gaudreau inquires as to the types of violations the State is looking at specifically, and if the District can offer any other assistance.
- Mr. Shea confirms that the District had worked with the Pittsford transfer station prior to the State inspection and asked Mr. Hofman if there was anything to add. Mr. Hofman noted that their management plan was 10 years old, so he was currently making adjustments to be sure it coincided with current volumes and operations. Ms. Gaudreau thanked them for the information and assistance.
- EXECUTIVE SESSION.
 - Mr. Taggart asked if any members of the public were present, Mr. Shea confirmed that none had joined the meeting.
 - Mr. Gilbert moved to enter Executive session for Personnel issues and Ms. Loffredo provided the second. Mr. Taggart confirmed unanimous consent via raise of hands and the motion passed.
 - The Board Entered Executive Session.
- ADJOURN
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Respectfully Submitted,

Gregory Giles - Treasurer