

MINUTES
SPECIAL MEETING OF THE
BOARD OF SUPERVISORS – EXECUTIVE BOARD
RUTLAND COUNTY SOLID WASTE DISTRICT
1 SMITH ROAD, RUTLAND, VT
FEBRUARY 5, 2020

APPROVED

by Executive Board of
Supervisors on
March 30, 2020

MEMBERS PRESENT:

Castleton	Tim Gilbert	Rutland City	Bill Gillam
Clarendon	Robert Bixby	Ira	Larry Taggart

OTHERS PRESENT:

Mark Shea , RCSWD Manager	Gregory Giles , RCSWD Treasurer
Carl Diethelm , RCSWD Outreach Coordinator	

1. **CALL MEETING TO ORDER**
At 6:00pm Mr. Taggart called the meeting to order.
2. **APPROVAL OF MINUTES FROM JAN 8, 2020 SPECIAL MEETING OF THE EXECUTIVE BOARD.**
Mr. Gillam moved to accept the minutes as presented. Mr. Gilbert provided the second, motion passed unanimously.
3. **OLD BUSINESS**
WETLANDS/STORM WATER AT TRANSFER STATION
Mr. Shea presented to the board updates from discussion with the engineer and City of Rutland. He provided a recapitulation of the two options available to address the wetlands violation. After further discussion, the Executive Board unanimously decides to recommend to carry out Option 2 to the full board.
4. **NEW BUSINESS**
BUSINESS CARD FOR DISTRICT (RESOLUTION)
Mr. Shea describes that he would be the user of the credit card for the purposes of paying for trainings and other items that are. There would be a \$2,000 limit for the total line of credit allowance. Mr. Gillam motions to recommend to the board of supervisors that a credit card resolution be instated. Seconded by Robert Bixby. Motion passes unanimously.
5. **TOWN OF CASTLETON’S CERTIFIED PETITION TO WITHDRAW FROM DISTRICT**
Motion made by Mr. Gillam to table conversation for the full board meeting. Seconded by Mr. Bixby. Motion passes unanimously.
6. **EXECUTIVE SESSION IN ACCORDANCE WITH 1 VSA SEC 313(1)(E) LEGAL**
At 6:17 PM, Mr. Taggart moves to enter into executive session. Mr. Gillam seconds. Motion passes unanimously in favor.
At 6:26, motion by Mr. Gilbert for the board to come out of executive session. Seconded by Mr. Gillam. Motion passes unanimously.

The Executive Board meeting continues due lack quorum of Board of Supervisor Board.

MEMBERS PRESENT:

Brandon	Gabe McGuigan	Pittsford	Nancy Gaudreau
Castleton	Tim Gilbert	Poultney	Paul Donaldson
Clarendon	Robert Bixby	Rutland City	Bill Gillam
Ira	Larry Taggart	Mendon	Susannah Loffredo
Mt. Holly	Clint Wolley (by phone)		

OTHERS PRESENT:

Mark Shea, RCSWD Manager
Carl Diethelm, RCSWD Outreach Coordinator
Supervisor

Gregory Giles, RCSWD Treasurer
Bob Spaulding, Castleton Alt.

At 6:37pm Chairman continues the E-Board meeting with the above attendees.

WETLANDS/STORM WATER AT TRANSFER STATION

Mr. Taggart describes costs and benefits of both options to remediate wetlands and improve infrastructure of Transfer Station entrance. Costs for moving forward with each project are clarified being that initial engineering costs were already paid.
Mr. Gilbert suggests from the executive board session that Option 2 is preferred. Discussion proceeds on specifics of Option 1.
Mr. Gilbert moves that Option 2 is pursued and that all applicable parties are notified. Seconded by Mr. Gillam. Motion passes unanimously.

There was a question on if the E-Board could make this vote. Mr. Gilbert indicated by policy that this is a legal matter that the Executive board can vote on these matters.

MONTHLY FINANCIALS

Mr. Shea describes the projected vs. actual costs and revenues of 2019 as depicted in page 31 of the board information packet. A surplus of funds shows revenues exceeded expenses compared to the budget.

BUSINESS CARD FOR DISTRICT (RESOLUTION)

Mr. Taggart explains the interest in a credit card for RCSWD to pay for trainings, supplies, and other miscellaneous items. This would expedite certain purchases, and would not cost extra as the costs will be paid before interest accrues. A \$2,000 limit on total use of the credit line will be kept.
Mr. Gillam moves to approve the adoption of the resolution to obtain a business card. Seconded by Ms. Loffredo.
Amendment by Mr. Taggart that diligence must be maintained in that transactions are balanced and reconciled by the Treasurer.
Mr. Giles describes the checks and balances put in place to ensure that purchases are authorized and transparent.
Motion passes unanimously.

TRANSFER STATION FEE SCHEDULE CHANGES

Mr. Shea describes the interest of increasing rates to benefit member-town residents and cover rising costs of disposal. Particularly, the minimum scale fee would be raised in order to encourage people to recycle and divert more from trash. Costs for small businesses from out-of-district towns to dispose of hazardous waste would also be raised.
Motions and votes are tabled until a quorum is reached next.

TOWN OF CASTLETON'S CERTIFIED PETITION TO WITHDRAW FROM DISTRICT

Mr. Taggart announces that the issue will be on the March 2nd ballot for Castleton residents. Mr. Gilbert describes the differences in the current ballot and the prior year's ballot.
Mr. Shea describes discussion with RCSWD legal counsel. Discussion proceeds on the requirements for a town to leave the district. The process is complex and lengthy.
Mr. Spaulding asks to see documentation on the requirements for a town to leave the district. Mr. Shea offers the option to view the RCSWD charter on our website.

MANAGER'S REPORT

Mr. Shea describes the upcoming Hauler Dinner and Meeting on February 19, 2020. The intention is to have open communication with haulers.
2020 Annual Report books are printed and available for board members and towns.
Contamination in town transfer station recycling compactors have been higher than normal, and fines are instated by the MRF operator. Discussion proceeds on the high cost of recycling. The externalities that are not factored into the cost of trash are also very high, and have significant impacts in long-

term effects. Discussion proceeds on specifics of repurposing glass, a heavy, high-cost recyclable, as aggregate for road construction.

Discussion proceeds on proposed legislation regarding solid waste management.

Next meeting scheduled for Wednesday, February 26 at 6:30 PM in the RCSWD Administrative Offices.

7. ADJOURN

Mr. Gilbert moves to adjourn the executive board meeting, and Mr. Gillam seconds. The motion passes unanimously.

Respectfully submitted

Carl Diethelm