

MINUTES
SPECIAL MEETING OF
THE E-BOARD
RCSWD Transfer Station - 14 Gleason Rd, Rutland, Vt 05701
June 15th, 2022 at 6:15pm

Web Conference Link posted on the District website, www.rcswd.com,
and the District Facebook page for public attendance.

MEMBERS PRESENT:

Ira
West Rutland
Brandon
Clarendon
Castleton

Larry Taggart*
Chet Brown
Gabe McGuigan
David Potter
Tim Gilbert*

Mt. Holly
Mendon
Pittsford
Pittsford

Clint Woolley
Susannah Loffredo*
Nancy Gaudreau
Bill Drummond

OTHERS PRESENT:

Mark Shea, RCSWD Manager
Gregory Giles, RCSWD Treasurer

Breanna Franzoni, RCSWD Program Manager

1. CALL BOARD MEETING TO ORDER

Mr. Taggart called the in-person/web conference meeting to order at 6:18 pm.

2. APPROVAL OF BOARD MINUTES OF MAY 4, 2022.

Mr. Gilbert moved to approve the May 4th, 2022 minutes. Ms. Loffredo provided a second to the motion. All voted in favor. The motion passed unanimously.

3. FORKLIFT PURCHASE

Mr. Shea presented a memo which outlined a plan to purchase a new Toyota Forklift.

Mr. Shea spoke about how the current forklift in use at Gleason Rd, where it was determined that the forklift is beyond repair. Mr. Shea said that the new forklift would cost the district about \$33,700. **Mr. Gilbert moved to approve the purchase of a new forklift for the district. Ms. Loffredo provided a second to the motion. All voted in favor. The motion passed unanimously.**

4. TRANSFER STATION STORMWATER MITIGATION II

Mr. Shea talked about how the culverts at the transfer station have continued to not work properly. Fabian Excavation dug out to the culverts last year. Unfortunately, the culverts continue to fill up

with debris from erosion. This debris has posed an issue, as it has become impacted underneath the scale. Mr. Shea suggested that the replaced culvert should be dinged out deeper. Mr. Shea also spoke about how the importance of adding asphalt on top of the stone added last year to add life to what is there now. He also would like to lay down crushed stone on top of geo fabric up to where the brush pile is located, for customers to have easier access to the various materials. The total for this project would cost about \$35,000. **Mr. Gilbert moved to approve the expense to do the work for this project. Ms. Loffredo seconded the motion. The motion passed unanimously.**

5. AUTHORIZATION FOR NEW PROGRAM MGR. TO EXECUTE SPECIFIC DOCUMENTS WHEN REQUIRED.

Mr. Shea talked about the requirement that the Board have an alternative manager be able to execute documents in the absence of the District Manager. This motion would be the same as we did for Breanna Franzoni predecessors. **Mr. Gilbert moved to authorize Breanna Franzoni, our new Program Manager to execute financial and other documents in the absents of the District Manager. Ms. Loffredo seconded the motion. The motion passed unanimously.**

It was noticed that there was not a quorum to hold the full Board of Supervisors meeting scheduled at 6:30pm. At 6:45 p.m. and the Executive Board continued with their meeting.

There was some discussion on the 2021 Revenue over Expenses numbers. Mr. Taggart indicated that we are still waiting for our independent auditor to complete this audit and when it is complete, we will have more information. Mr. Gilbert and Mr. Taggart indicated that the Board should be the entity that makes discussion on moving monies from account lines and not the auditor.

Mr. Gilbert moved to freeze the amount of monies arriving from Revenues over Expenses for the year 2021. Ms. Loffredo seconded the motion. The motion passed unanimously.

- 6. PUBLIC COMMENT No members of the public were present.
- 7. EXECUTIVE SESSION No executive session
- 8. ADJOURN OF THE EXECUTIVE BOARD

Ms. Loffredo moved to adjourn. Ms. Gilbert provided the second. All voted in favor. The motion passed. The meeting adjourned at 6:55 pm.

Respectfully submitted,
Breanna Fanzoni