

MINUTES  
SPECIAL MEETING OF  
E-BOARD OF SUPERVISORS  
October 4, 2023, at 6:15 pm  
1 Smith Rd, Rutland, VT  
RCSWD Administration Office

Web Conference Link posted on the District website, [www.rcswd.com](http://www.rcswd.com),  
and the District Facebook page for public attendance.

MEMBERS PRESENT:

Ira	<b>Larry Taggart*</b>	Mendon	
West Rutland	<b>Chet Brown</b>	Rutland City	<b>Bill Gillam*</b>
Brandon	<b>Gabe McGuigan</b>	Pittsford	<b>Nancy Gaudreau</b> <b>Bill Drummond</b>
Clarendon		Proctor	<b>Carrie Covey*</b>
Castleton		Mt. Holly	<b>Chad Farrar</b>
Pittsfield	<b>Ann Kuendig</b>	Wallingford	<b>Bruce Dobbins</b> <b>William Weiss</b>
Hubbardton	<b>Rick Grabowski</b>	Killington	<b>Jay Hickory</b>

OTHERS PRESENT:

Mark Shea, RCSWD District Manager	Breanna Franzoni, RCSWD Program Manager
Gregory Giles, RCSWD Treasurer	Brian Sales, RCSWD Outreach Coordinator

1. CALL BOARD MEETING TO ORDER

Mr. Taggart called the video conference / in person meeting to order at 6:15 PM.

2. APPROVAL OF MEETING MINUTES OF SEPTEMBER 6TH, 2023

**Ms. Covey made a motion to approve the minutes of September 6th, 2023. Mr. Gillam provided a second to the motion. All voted in favor. The motion passed unanimously.**

3. 2024 BUDGET MEETING SCHEDULE

Mr. Shea drafted a schedule of meeting dates and times to present the board with budget related items. The following schedule was presented for approval:

October 4, 2023- Board of Supervisors provided draft Capital Improvement Plan (CIP).  
Board members will provide the Manager feedback on the document.

November 1, 2023- Board of Supervisors Draft Budget Plan Proposal and CIP provided to the Board. The Board will provide goals and objectives on the Budget Plan to the Manager.

November 15, 2023- E-Board Meeting to work on Budget (flexible)

December 6, 2023- Board of Supervisors move to finalize Draft Budget Plan Proposal

December 26, 2023- Budget Hearing

January 3, 2023- Board of Supervisors Approves

4. DRAFT 2024 CAPITAL IMPROVEMENT PLAN (CIP)

Mr. Shea provided the board members with a draft CIP for 2024. Funds are to be set aside for a Caterpillar 938G Wheel Loader, RCSWD Diversion grant, and for a HHW/Recycling Facility. Mr. Shea proposed that the funds that were originally set aside for a new box truck in 2023, to be utilized for the MRF stormwater project. This would allow the district to send the whole project out to bid and reduce any costs associated with the start and delay of the overall project.

5. PUBLIC COMMENT

No members of the public were present at this time.

6. EXECUTIVE SESSION

**Ms. Covey moved to enter executive session under 1 V.S.A § 313 (3) – Personnel. MR. Gillam provided the second. All voted in favor. The motion passed unanimously.**

Exited Executive session to enter regular session at 6:30 PM

7. ADJOURNMENT

**Ms. Covey moved to adjourn the E BOS meeting at 6:33 PM. Mr. Gillam provided the second. All voted in favor. The motion passed unanimously.**

Respectfully submitted,  
Breanna Franzoni