

MINUTES
SPECIAL MEETING OF
BOARD OF SUPERVISORS - E-BOARD
January 4th at 6:15 pm
16 N. St. Ext, Rutland, VT
Courcelle Building - Room 107

Web Conference Link posted on the District website, www.rcswd.com,
and the District Facebook page for public attendance.

MEMBERS PRESENT:

Ira	Larry Taggart*	Mt. Holly	Clint Woolley
West Rutland	Chet Brown	Mendon	Susannah Loffredo*
Brandon	Gabe McGuigan	Pittsford	Bill Drummond
Clarendon	David Potter	Rutland City	Bill Gillam
Castleton	Tim Gilbert*	Wallingford	William Weiss
Proctor	Carrie Covey	Pittsfield	Ann Kuendig

OTHERS PRESENT:

Mark Shea, RCSWD Manager	Breanna Franzoni, RCSWD Program Manager
Gregory Giles, RCSWD Treasurer	Brian Sales, RCSWD Outreach Coordinator

1. CALL BOARD MEETING TO ORDER

Mr. Taggart called the executive board meeting to order at 6:35 PM.

2. APPROVAL OF 2023 MEETING SCHEDULE

Mr. Gillam made a motion to approve the 2023 meeting schedule. Mr. Gilbert provided a second to the motion. All voted in favor. The motion passed unanimously.

3. 2023 CAPITAL IMPROVEMENT PLAN AND BUDGET PLAN

Mr. Shea provided details pertaining to the 2023 budget plan, including total expenses to be at \$2,333,311.00. The Capital Improvement Plan outlines monthly expenses expected in 2023. This includes the introduction of a grant for entities within our member town which aligns with the values and mission of the district. Capital will also be set aside for the continuation of the stormwater project at the transfer station. Total funds for the Capital Improvement Plan (CIP) total at \$344,500.00. Total funds needed from the fund balance is \$184,891.00. Mr. Shea proposal includes a \$1.00 increase in surcharge and the minimum scale fee increased \$1.00 over each permit type. As well as a \$1.00 increase for all freon containing items.

Mr. Gillam made a motion to approve the 2023 Capital Improvement Plan for \$344,500.00 and Budget Plan for \$2,333,311.00. Ms. Kuendig seconded the motion. All voted in favor. The motion passed unanimously.

Mr. Shea proposed a \$5.00 transactional fee for all non-District residents and businesses who come to Gleason Rd for an HHW appointment. This fee would help cover expenses and disposal fees that are currently on the rise.

Mr. Gilbert made a motion to approve the implementation of a \$5.00 fee for all non-district HHW transactions at Gleason Rd. Mr. Brown seconded the motion. All voted in favor. The motion passed unanimously.

4. 2023 HHW RURAL COLLECTION SCHEDULE

The HHW Collection schedule was edited to allow for more time in towns where it is needed. This will allow residents to have the proper time to participate. A meeting was set up for approval on 01/09/2023 at 4:00 pm with proper amendments. Final approval will be by the E-board.

Mr. Gillam made a motion to approve the 2023 HHW Rural Collection Schedule as amended at a later date by the E-Board. Mr. Brown seconded the motion. All voted in favor. The motion passed unanimously.

5. APPROVE 2023 HAULER AND CREDIT CUSTOMER

Mr. Shea spoke about the requirements detailed within the credit application for haulers. This document requires haulers to provide documentation of valid insurance for each vehicle noted on the application. Other information included in this application includes the origination of solid waste and a unit-based pricing schedule and more. The credit customer is a business that would generate more than \$600.00 a year. This would allow them to pay on account. We would invoice them. Each tool also allows for a 1.5% simple interest if late on monthly payments. These documents are unchanged since last year's Board approval.

Mr. Gillam made a motion to approve the haulers' credit application. Mr. Gilbert seconded the motion. All voted in favor. The motion passed unanimously.

6. ADJOURN

Mr. Taggart moved to adjourn the executive board meeting at 6:34 PM. Mr. Brown provided the second. All voted in favor. The motion passed unanimously.

Respectfully submitted,
Breanna Franzoni