

MINUTES  
SPECIAL MEETING OF  
BOARD OF SUPERVISORS  
June 7th at 6:30 pm  
14 Gleason Road, Rutland, VT  
Recycling Center

Web Conference Link posted on the District website, [www.rcswd.com](http://www.rcswd.com),  
and the District Facebook page for public attendance.

MEMBERS PRESENT:

Ira	<b>Larry Taggart*</b>	Mendon	<b>Susannah Loffredo*</b>
West Rutland	<b>Chet Brown</b>	Rutland City	<b>Bill Gillam</b>
Brandon	<b>Gabe McGuigan</b>	Pittsford	<b>Nancy Gaudreau</b>
Clarendon	<b>David Potter</b>	Mt. Holly	<b>Chad Farrar</b>
Castleton	<b>Tim Gilbert*</b>	Proctor	<b>Carrie Covey*</b>
Pittsfield	<b>Ann Kuendig</b>	Wallingford	<b>Bruce Duchesne</b>

( \* = E.Board members)

OTHERS PRESENT:

Mark Shea, RCSWD Manager	Breanna Franzoni, RCSWD Program Manager
Gregory Giles, RCSWD Treasurer	Johnathan Grace, Sanborn & Head

1. CALL BOARD MEETING TO ORDER

Mr. Taggart called the video conference / in person meeting to order at 6:30 PM.

2. APPROVAL OF MEETING MINUTES OF APRIL 5TH, 2023

**Mr. Gillam made a motion to approve the minutes of April 5<sup>th</sup>. Mr. Duchesne provided a second to the motion. All voted in favor. The motion passed unanimously.**

3. RCSWD MRF STORMWATER DISCHARGE PERMIT APPLICATION

Mr. Shea and Jonathan Grace from Sanbord & Head presented to the board with the MRF stormwater discharge permit application. This has been an ongoing project for several years following a review that the area did not meet 2017 WQTS. On December 1, 2020 the original stormwater discharge permit went into effect. The permit was redesigned in 2021 for a Tier II practice. A Tier II practice is implemented when infiltration is not compatible. A High performance Modular Biofiltration System (HPMBS) will be used to ensure all urban stormwater runoff is properly filtrated. This system will make use of plant and soil matter to capture pollutants.

The original cost of the project was estimated to be about \$400,000, the cost has since been updated following the use of a Tier II practice, totalling the current project at roughly \$370,000. The full NOI for this project must be submitted to State of Vermont Watershed Management Division by June 22, 2023.

**Mr. Duchesne made a motion to approve the MRF Stormwater discharge permit application Mr. Gillam provided a second to the motion. All voted in favor. The motion passed unanimously.**

4. MONTHLY FINANCIALS

Total Revenue for the District as of 4/30/2023 total at about \$601,497. Revenues are about at 26% of the total 2023 budget. Total Expenses for the District as of 4/30/2023 total at about \$589,084. Expenses are at about 25% of the total 2023 budget. Total Revenue over expenses as of 4/30/2023 is \$12,414.

5. MANAGER'S REPORT

Mr. Shea and Mr. Giles presented a hauler accounts receivables spreadsheet that outlines haulers who are current and not current with the District in terms of monthly payments. Improvements have been made in ensuring haulers stay current as much as possible. There are only a few that are not current at the moment.

Mr. Shea stated that Green Up Day went well on May 6, 2023. RCSWD has been in touch with member towns to participate in the following events: Rutland's Pride Parade on June 17th, Brandon's Parade on July 1st, Poultney's July 4th parade on July 4th, Wizards in the Park in Rutland on July 27th and the Vermont State Fair on August 15th-19th.

RCSWD has done 10 kickoff meetings so far for the 2023 Extended Outreach Project. There are currently two more kickoff meetings pending, including Killington on 6/12/2023 and Mendon TBD. The Post-Survey is now available to those that have participated in the pre-survey and the outreach segment. Program resources are on the RCSWD website.

Mr. Shea is in contact with Council on revising the RCSWD ordinances. Mr. Shea will be working with the E-Board and Council on a document to present to the full board at some point this year.

RCSWD is currently down 2.5 full time employees. These positions have been advertised in several publications, RCSWD website and social media. We are in the process of interviewing several candidates in hopes to fill these positions as soon as possible.

6. PUBLIC COMMENT

No members of the public were present at this time.

7. EXECUTIVE SESSION

No Executive Session at this time.

8. ADJOURNMENT

**Mr. Taggart moved to adjourn the executive board meeting at 8:08 PM. Ms. Covey provided the second. All voted in favor. The motion passed unanimously.**

Respectfully submitted,  
Breanna Franzoni

DRAFT