

MINUTES
SPECIAL MEETING OF
BOARD OF SUPERVISORS
November 2, 2022 at 6:15pm
2 Greens Hill Lane, Rutland, VT 05701

Web Conference Link posted on the District website, www.rcswd.com,
and the District Facebook page for public attendance.

MEMBERS PRESENT:

Ira	Larry Taggart*	Mt. Holly	Clint Woolley
West Rutland	Chet Brown	Mendon	Susannah Loffredo*
Brandon	Gabe McGuigan	Pittsford	Bill Drummond
Clarendon	David Potter	Rutland City	Tom DePoy
Castleton	Tim Gilbert*	Wallingford	William Weiss
Proctor	Carrie Covey	Danby	Steve Haines

OTHERS PRESENT:

Mark Shea, RCSWD Manager	Breanna Franzoni, RCSWD Program Manager
Gregory Giles, RCSWD Treasurer	T.J., Sabotka, O'Brien Shortle Reynolds & Sabotka, PC
Brian Sales, Outreach Coordinator	

1. CALL BOARD MEETING TO ORDER

Mr. Taggart called the video conference meeting to order at 6:15 pm. **Mr. Taggart made a motion to move the approval of the SWIP to the end of the meeting, Ms. Covey provided a second to the motion. All voted in favor. The motion passed unanimously.**

2. APPROVAL OF BOARD MINUTES

Mr. Taggart made a motion to approve the minutes of October 5, 2022. Ms. Covey approved the minutes of October 5, 2022. Mr. Gilbert provided a second to the motion. All voted in favor. The motion passed unanimously.

3. HEARING: RCSWD SWIP AMENDMENT

Mr. Taggart called the hearing to order. Mr. Shea explained that there are five new facilities that have been added to the Rutland County Solid Waste District SWIP. These facilities include Fisk-Haines Farm, Browns Quarried Slate Products, Hadeka Stone Corporation, Hubbard Brothers, Inc., and Omya, Inc. Mr. Gilbert asked if these facilities are a part of RCSWD SWIP, does this save them some time when it comes to operating and accepting material from those in the community. Mr. Shea stated that these facilities have been approved as part of RCSWD SWIP several years ago and now they are just being reiterated, and this does help facilities in terms of approval because they are now eligible for support from the state in this regard. Mr. Taggart closed the hearing.

Mr. Taggart made a motion to approve the Amendment of RCSWD SWIP. Ms. Gilbert approved the hearing for the Amendment of RCSWD SWIP. Ms. Covey provided a second to the motion. All voted in favor. The motion passed unanimously.

4. T.J. SABOTKA, OBRIEN SHORTLE REYNOLDS & SABOTKA, PC

Mr. Sabotka stated that the audit for the year of 2021 was clean and there were no material weaknesses or discrepancies found. In total, revenues for 2021 was at about \$2,100,000.00. This revenue total was about \$188,000 over the original budget for 2021. The total Expenses totaled at about \$1,700,000.00 which was about \$366,000.00 under the original budget. RCSWD ended up having a \$442,000.00 surplus at the end of the year. Overall, it was a successful year financially.

Mr. Taggart made a motion to approve the audit report for year 2021. Mr. Gilbert approved the audit report for year 2021. Mr. Weiss provided a second to the motion. All voted in favor. The motion passed unanimously.

5. USDA RURAL DEV. SOLID WASTE MGT GRANT PLAN

Brian Sales presented the overall requirement that is due from the District to provide outreach services to 12 district member towns. The level of interaction will be a large undertaking to engage each homeowner and business. The goal is to increase recycling and divert land materials from ending in a land fill.

6. RCSWD 2022 ANNUAL HAULER'S MEETING

Mr. Shea indicated that the next hauler meeting is scheduled on Dec. 6, 2022 from 6:00pm to 7:30pm. At the last event there was Board participation and shown to be a productive meeting. This is welcomed again.

7. 2023 BUDGET SCHEDULE

Mr. Shea stated that during the October 5, 2022 meeting, the Board of Supervisors was provided with the draft Capital Improvement Plan (CIP) and provided feedback on this document. Today, on November 2, 2022 the board is scheduled to receive the Draft Budget Plan Proposal and CIP. The goal of today's meeting is to provide the District Manager with goals and objectives for the 2023 Budget Plan. On the November 16, 2022 meeting, the E-Board will meet on the budget.

On the December 7th, 2022 meeting, the Board of Supervisors move to finalize Draft Budget Plan Proposal. The Budget hearing is scheduled for December 26, 2022. The approval of the 2023 Budget is scheduled for January 5, 2023.

8. 2023 DRAFT BUDGET & CAPITAL IMPROVEMENT PLAN (CIP)

Mr. Shea provided the information that the budget for 2022 was \$2,103,340.00. At a 12.6% increase over 2022, the budget for 2023 is proposed to be \$2,404,920.00. The budget for 2023 includes an increase in surcharge by \$1.00 in January 2023. The scale minimum fee is going to increase by \$1.00. The price of freon containing items (refrigerators, dehumidifiers, air conditioners) are also set to increase in 2023. Mr. Shea explained the District is looking into increasing fees for HHW items as well. The prices for HHW disposal have increased in the past year and these prices are expected to keep rising.

9. MONTHLY FINANCIALS

Mr. Shea indicated that the finances this month shows show that with Septembers numbers in or 75% of the year that revenue is at \$1,647,705 or 8.3% higher than what was budgeted. Expenses are \$1,509,648 or 3.8% lower than what was budgeted. This equates to positive \$138,056 trend thus far in the year.

10. MANAGER'S REPORT

Mr. Shea stated that during the last meeting, it was brought up about how mattress prices can be brought up to adjust for the disposal costs associated. The cost currently on average per mattress is about \$3.08. It was decided that the board would participate in more research before a final decision is made on behalf of mattresses.

Mr. Shea also mentioned a possible feasibility study which could include an infrastructure grant from the EPA in the coming months. This could build upon possible structural improvements to be made in the future at Gleason Rd.

11. PUBLIC COMMENT No Public comment at this time.

12. ADJOURNMENT

Mr. Weiss Moved to adjourn. Mr. DePoy provided the second. All voted in favor. The motion passed. The meeting adjourned at 7:28 pm.

Respectfully submitted,
Breanna Franzoni