

RUTLAND COUNTY SOLID WASTE DISTRICT
MINUTES
SPECIAL MEETING OF THE BOARD OF SUPERVISORS
April 6, 2022 at 6:00pm

Web Conference Link posted on the District website, www.rcswd.com,
and the District Facebook page for public attendance.

MEMBERS PRESENT:

Brandon	Gabe McGuigan	Pittsfield	Ann Kuendig
Castleton	Tim Gilbert*	Pittsford	Nancy Gaudreau
Clarendon	David Potter	Pittsford	(Alt.) Bill Drummond
Danby		Poultney	Paul Donaldson
Hubbardton		Proctor	Carrie Covey*
Ira	Larry Taggart*	Rutland City	Bill Gillam*
Killington		Rutland City	
Mendon	Susannah Loffredo*	Wallingford	William Weiss
Mount Holly	Clint Woolley	Wells	
Mount Holly (Alt.)		West Rutland	Chet Brown
Mount Tabor			

* = E-Board Members

OTHERS PRESENT:

Mark Shea , RCSWD Manager	Gregory Giles , RCSWD Treasurer
Brian Sales , RCSWD Outreach Coordinator	

1. **CALL BOARD MEETING TO ORDER**
Mr. Taggart called the Video/Phone conference call meeting to order at 6:00pm.

2. **REORGANIZATION AND ELECTION OF OFFICERS**

Mr. Taggart stated election of officers will consist of chair, vice chair and three members of the board. Mr. Taggart made a motion to nominate Mr. Gilbert for vice chair, Ms. Covey, Ms. Loffredo and Mr. Gilliam for the Executive Board. Mr. Brown seconds the motion. Mr. Brown also motioned to nominate Mr. Taggart as Chair. Ms. Covey seconds the motion. All voted in favor. The motion passed unanimously.

3. **APPROVAL OF BOARD MINUTES OF February 2, 2022**

Mr. Brown moved to approve the Feb 2, 2022. Mr. Woolley provided a second to the motion. All voted in favor. The motion passed unanimously.

4. MRF STORM WATER PROJECT UPDATE

Mr. Grace of Sanborn & Head explained, via a shared PowerPoint presentation, that due to numerous technical hurdles inherent to the property itself, as well as subsequent guidance handed down by the State in regard to previously ambiguous language with certain requirements and clarity on acceptable remediation. As a result, the cost estimate for the complete project is roughly well over \$400,000 over a 5-year period to conform with the State's rules and reach an acceptable level of compliance.

Mr. Grace also mentioned that we now have the opportunity to redesign the system to tier 2 and will potentially save \$70,00 to \$100,00 in potential cost savings from the original design. Redesign will cost \$7,000 to \$10,000. Discussion continued around the American Rescue Recovery Act /Covid bill which may provide grant funding to help offset some costs.

Mr. Grace said we need to submit the full application by Jun 2023, so between now and then, the redesign will happen.

Mr. Shea Asked the board if it would be interested in making a motion to move forward with the redesign.

Mr. Taggart moved move forward with the redesign of the MRF stormwater project. Mr. Brown seconds the motion. All in favor. Motion passed unanimously.

5. STATE DEC INSPECTION

Mr. Shea asked the board to turn to page 24 in the meeting packet. He mentioned that this is the standard inspection form format that the State uses to inspect transfer stations. Mr. Shea also mentioned that we use the same tool for our in-district town transfer stations to review and assist in their challenges of compliance with the State. RCSWD conducts this twice a year.

Mr. Shea said the DEC inspectors were very pleased with how the HHW depot now looked since their last inspection of Gleason transfer station in June of 2019. Mr. Shea mentioned that they found a few minor issues with TV's not being labeled properly, oil filters in the metal pile still seeping some oil and concrete on site, and that clean wood was comingled with the brush pile. All these issues have been addressed and corrected. Mr. Shea said that the District will probably still get a Notice of Alleged Violation letter but don't expect anything further.

Mr. Shea also said that HHW qualifications/trainings should be added in the District Manager's job description. A draft example is before you for consideration. This we be addressed during the E-board meeting after this meeting.

Mr. Shea added that despite some staffing issues, that he will talk about later, the transfer station staff did an outstanding job.

Mr. Taggart stated that the State inspectors were impressed compared to the last inspection in June 2019. A comment that was mention was that, "compared to our last visit, this please is unrecognizable" and that we have done a great job in getting it to this point.

6. 2022 RCSWD MEETING SCHEDULE

Mr. Shea explained that in the past all RCSWD BOS and E-Board meetings took place the first Wednesday of each month, unless it changes thru a special meeting approved by the board. Mr. Shea said June meeting should be rescheduled to Jun 15th due to him being on vacation.

Ms. Covey moved that they keep board meetings the first Wednesday of the month. Ms. Kuendig seconds the motion. All those in favor. The motion passed unanimously.

7. MONTHLY FINANCIALS

Mr. Shea stated that the budget sheet is unavailable due to that we have not completed reconciling the January 2022 bank statement. Greg has been very busy working with the auditor and on the Workers Compensation audit too. Greg Giles was out sick for a week and our office manager; Dawn Remus has been taking a lot of time to deal with her medical issues. At this time, we are showing \$254,665 in revenues and \$276,664 in expenses. Which brings us \$21,999.22 more expenses than revenue.

8. MANAGER'S REPORT

Mr. Shea stated that Daniel Hoffman, program manager, has transitioned from the district and his last day was March 17, 2022

Mr. Shea also stated that Barry Sadowski, HHW Depot coordinator, has transitioned from the district and his last day was March 24, 2022.

Mr. Shea stated that we have identified a potential HHW Depot coordinator replacement, but he needs to get all his certifications and training before he can transition to HHW from the scale house. Mr. Shea also said that job postings for Program Manager and Transfer Station Attendant are advertise in Indeed, Seven Days VT, RCSWD Website and on social media.

Mr. Shea stated that HHW Depot is by APPOINTMENT ONLY and so far, we were able to keep the appointments going while being short staffed. HHW Rural Rover will also start this Saturday Apr 9, 2022, in Castleton and Poultney.

Mr. Shea stated that RCSWD will be participating in Rutland City's 56th Annual Loyalty Parade which honors all past and present service men and women. We will have our brand-new wrap truck in the parade, and we will decorate the truck with American Flags and We Support Our Veterans banners. Our Combat veteran outreach coordinator, Brian Sales will be driving the truck representing RCSWD that day.

Mr. Shea also stated that RCSWD will be competing against Intrinsic Property in the Rutland Family Feud on April 30th at Paramount Theater. Mr. Shea highly encouraged board members to purchased tickets and join us for a fun evening.

Mr. Shea stated that the new box truck is now fully wrapped, thanks to Green Screen Graphics. The truck still needs to get undercoated, which will be scheduled during August this year. The box truck is now fully operational and will be used this Saturday for our first Rover run for 2022.

Mr. Shea stated that the Northern Toyota Forklift did a safety and serviceability inspection report on our forklift. The report came back, and it states that our forklift is beyond salvage and repairs. They recommend getting a used or new forklift. Mr. Shea is looking for new and used forklifts. New ones are taking about a year to arrive after ordering.

Mr. Shea explained the progress being made on social media and the engagement being obtained.

9. PUBLIC COMMENT

No members of the public were present.

10. ADJOURN

Ms. Keundig moved to adjourn. Mr. Brown provided the second. All voted in favor. The motion passed. The meeting adjourned at 7:22 pm.

Respectfully submitted,
Brian J. Sales