

RUTLAND COUNTY SOLID WASTE DISTRICT
MINUTES
REGULAR MEETING OF THE BOARD OF SUPERVISORS
January 5, 2022 at 6:30pm

RCSWD Administrative Offices
1 Smith Road
Rutland, VT 05701

Web Conference Link posted on the District website, www.rcswd.com,
and the District Facebook page for public attendance.

MEMBERS PRESENT:

| | | | |
|--------------------|---------------------------|------------------|-----------------------|
| Brandon | Gabe McGuigan | Pittsfield | Ann Kuendig |
| Castleton | Tim Gilbert* | Pittsford | Nancy Gaudreau |
| Clarendon | | Pittsford (Alt.) | Bill Drummond |
| Danby | | Poultney | Paul Donaldson |
| Hubbardton | | Proctor | Carrie Covey* |
| Ira | Larry Taggart* | Rutland City | Bill Gillam* |
| Killington | | Rutland City | |
| Mendon | Susannah Loffredo* | Wallingford | William Weiss |
| Mount Holly | Clint Woolley | Wells | |
| Mount Holly (Alt.) | | West Rutland | Chet Brown |
| Mount Tabor | | | |

*** = E-Board Members**

OTHERS PRESENT:

Mark Shea, RCSWD Manager
Brian Sales, Outreach Coordinator

Gregory Giles, RCSWD Treasurer

- **CALL BOARD MEETING TO ORDER.**
 - Mr. Taggart asked if the quorum requirements had been met, Mr. Giles confirmed as such. Mr. Taggart called the meeting to order at 7:07pm.
- **APPROVE PRIOR MEETING MINUTES.**
 - Ms Covey moved to approve minutes of the December 1, 2021 meeting of the Board of Supervisors, in the form presented within the provided meeting materials. Ms. Kuendig provided the second and the motion to accept the minutes passed unanimously.
- **APPROVE 2022 CIP AND BUDGET PLAN.**
 - Mr. Gilbert noted that the Surcharge increase of \$0.50/ton raised concerns with the Castleton Town Manager. Because the Castleton Budget had already been passed in consider of the prior Surcharge of \$19.97/ton, though small, the increase represents and unbudgeted expense. This caused some turmoil amongst the Castleton Board, so

Mr. Gilbert requested any future Surcharge increases be noticed to the member towns in sufficient time to plan for the increase within their budget process.

- Mr. Gilbert asked what the overall budget increase was for 2022 over the prior year, Mr. Shea noted that this year's budget constitutes a 6% increase in revenues and expenses over 2021.
- Ms. Covey moved to accept the 2022 Budget of \$2,103,340.00, in the form presented within the meeting materials. Mr. Woolley provided the second. Mr. Taggart requested a rollcall vote. Mr. Giles queried each Town's Board representative, all of whom voted in favor of the 2022 Budget, and it passed unanimously.

○ USDA RURAL DEV. DEPT. OF AG. COMMUNITY FACILITIES DIRECT LOAN AND GRANT OPPORTUNITY.

- Mr. Shea discussed USDA Grant opportunity to accelerate purchases outlined in the current CIP. He noted the Agenda Package memo from Daniel Hofman, outlining the possibility of using these grants instead of, or as a supplement to loans for equipment purchases, for a potential 30% share due to Rutland's status as a low income community. Various options such as a Caterpillar excavator with "rubber shoes" important for protection of asphalt at the transfer station.
- Mr. Shea noted that the current excavator at the transfer station is out of service for the foreseeable future. An assessment is being made to determine if short-term repairs are economically feasible and prudent, or if it should be replaced as soon as is reasonably possible. Due to the various important services it provides, a timely solution is critical. Mr. Shea would like to move forward on the grant applications noted above, which must be submitted by April 1, 2022.
- Ms. Kuendig asked when the grant funds could be expected, to which Mr. Shea replied within roughly 45 to 60 days of approval. Ms. Kuendig inquired if the transfer station can get by without the equipment for that long, or if minimal repairs to the old excavator could bridge the gap until a new unit can be obtained.
- General discussion ensued around various options, and an emphasis on making sure the transfer station can remain in operation as the details are worked through. Ms. Kuendig suggested a short-term lease for the time being. Mr. Shea emphasized that moving forward with the grant now will allow the District to purchase a replacement for the excavator by next year, with 30% of the price covered by grant funding.
- Mr. Gilbert noted that his preference was to wait to buy it and include this in next year's budget with the grant money.

• WASTACK

- Mr. Shea presented details regarding a "Wastack" system – which can be implemented for free in order to detect items not charged for going over the scales (i.e., tires, mattresses, white goods, etc.) Wastack helps transfer stations and MRFs to detect contaminations and recyclable opportunities early-on in the waste stream, allowing the facilities to recycle more and value better the material we otherwise discard from entering the waste stream on the Gleason Rd Transfer Station Tip Floor.

- MONTHLY FINANCIALS.
 - Mr. Shea presented the November 2021 Financial Statements, noting that revenues exceeded expenses by approximately \$319k. This compared to a roughly \$14 excess at the same time in 2021. Various reasons contributed to the large surplus, with the vast majority related to the 2021 approved CIP not yet being expensed for the year.
 - At around 7:15 Mr. McGuigan had to leave the meeting, so the quorum requirements were no longer met. Therefore, no votes were made related to the financials or Manager's Report. The presentation was for informational purposes only.
- MANAGERS REPORT.
 - Mr. Shea presented his Manager's Report, highlighting certain items within the meeting materials, including the MRF Stormwater Notice of Intent (NOI) was filed with the State and recorded on our deed at City of Rutland
 - Mr. Gillam arrived to the meeting at around 7:30, so the quorum requirements were once again met.
- PUBLIC COMMENT.
 - Mr. Taggart asks if any members of the public are in attendance. Mr. Shea confirms that none were present.
- EXECUTIVE SESSION.
 - No Executive Session was deemed necessary.
- ADJOURN
 - Mr. Gilbert moved to adjourn the meeting. Mr. Gillam provided the second and the motion to adjourn passed unanimously at 7:50pm.

Respectfully Submitted,

Gregory Giles - Treasurer