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MINUTES  
THE BOARD OF SUPERVISORS  
RUTLAND COUNTY SOLID WASTE DISTRICT

BUSINESS MEETING  
December 3, 2003

MEMBERS PRESENT:

Brandon Castleton Clarendon Danby Hubbardton Ira Mendon Mt. Tabor Pittsford	Mei Mei Brown  Edward Bucceri  Larry Taggart  William Taranovich	Poultney Proctor Rutland City  Killington Wallingford Wells West Rutland	John Densmore Bruce Bentley  Richard Crowley  Tom Yennerell
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OTHERS PRESENT:

Jim O'Gorman Deane Wilson	District Manager RCSWD
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CALL TO ORDER

At 6:40 p.m. Chairman Bentley called the meeting to order. A quorum was present.

ITEMS FOR DISCUSSION AND ACTION

1. SET AGENDA

There were no corrections and Ms. Brown appreciated the warrant detail.

2. MINUTES OF NOVEMBER 5, 2003 SUPERVISORS MEETING

Ms. Brown added Dawn Remes to the list of "Others Present". Ms. Brown moved that the minutes be accepted. Mr. Taggart provided the second. The vote was unanimous.

3. FINANCIAL STATEMENT, OCTOBER 2003

Mr. O'Gorman provided a review of the programs. Mr. O'Gorman distributed a manager's report. Ms. Brown asked for clarification on some the vendors and what service they provided. Discussion followed on the purpose of signing a warrant, after the checks had been issued. Mr. Densmore asked if law required it and if it was something that could be eliminated. Mr. O'Gorman said that it was a municipal requirement. Mr. Bentley said that there wasn't enough information to make an educated decision when signing the warrant and that the more people signing a warrant created more chances for error. Mr. O'Gorman mentioned that his experience was to have the board approve the checks and then have them cut and sent. Mr. Bentley asked that Mr. O'Gorman follow up on the legal requirements. Mr. Crowley moved that the October financials be accepted. Ms. Brown provided the second. The motion passed unanimously.

4. OPEN TO THE PUBLIC  
No public were in attendance.

5. OLD BUSINESS

A. Stormwater Issue

Mr. O'Gorman provided a description of the work preformed for the catch basin. It took longer than expected but the Engineer had visited the site and said the system is OK and that he would sign off on the project and provide the necessary paperwork to the State. The Engineer suggested that the sediment in the basin be cleaned out. Mr. O'Gorman contacted the State to inform them of the status and was told that once the sediment was cleaned out to have the Engineer revisit and document that the project was complete. Mr. O'Gorman said that the total project was estimated to cost \$8000.

B. Carrara Contract

Mr. O'Gorman gave an update on the meeting with the Carrara's. A synopsis was provided in the manager's packet. Mr. O'Gorman expressed concerns about the contract between the Wilbur's and the Carrara's and also mentioned that the Wilbur's had liquidated some of their rolling stock. Mr. Bentley asked what the District's obligation was and that the material that was expected to be removed to return the property to grade was maybe more than previously agreed to. Mr. Crowley asked that Mr. O'Gorman contact Mike Samson and Jeff Wennberg to find out what the verbal agreement was for the use of the property. Ms. Brown asked if it was the District's obligation to remove the dirt and if the city should share some obligation since the majority of the material is probably theirs. Mr. Taranovich asked if any monies had been budgeted for next year because there was still the obligation to compensate the Carrara's for previous operations. Mr. O'Gorman said that there wasn't much but that if the program were to continue, available funds could be built into the cost of the program. Mr. O'Gorman said that the Carrara's were hesitant on signing the contract with an environmental clause. They felt that general liability would be sufficient. Discussion followed on what the District could put in a contract to cover any liabilities that may arise. Mr. O'Gorman also mentioned that the Casella/Elnicki operation in Clarendon/Shrewsbury was under review to include an expansion of the previous permit to include a grinding program.

C. Snow / Sanding Bids for 2003/2004

Mr. O'Gorman provided a history of the program and the results of a RFP for the 2003-2004 season. Mr. Taranovich mentioned that he knew one of the companies but also to make sure everyone had insurance. Discussion followed on the current person providing service and if it wouldn't make sense to stay with that person. There wasn't anything in the bid that prohibited awarding the contract to the low bid. Mr. Crowley moved that the District extend the contract to Mr. Kiernan and if refused to offer as a second choice Mr. John Jozwiak. Ms. Brown provided the second. The motion passed unanimously.

D. Health Insurance Costs and FY04 Budget

Mr. O'Gorman said that he, Mr. Bentley and Ms. Brown had meet to discuss the employee contribution to the health plan and had developed a tiered system that would make it more equitable to the staff making less than \$18 per hour. Mr. Densmore asked what comparable operations were asking of staff. Discussion followed on the plan and what the VT League anticipated for the next 5 years. Mr. Crowley asked what was the anniversary date of the plan and that a review of the total insurance package should be reviewed. Mr. Taranovich moved that everyone contribute 3% towards their medical insurance program and an additional 1% each following year. Ms. Brown provided the second. The motion passed unanimously. Mr. Bentley and Mr. O'Gorman were to meet with staff to explain the proposal and answer any

questions. Mr. Yennerell asked if anyone stood to lose monies based on this formula and Mr. O'Gorman said yes and provided an example.

6. NEW BUSINESS

A. Budget Hearing - December 17th

Mr. O'Gorman provided the details for the public notice requirements and that the towns would have the 2004 budget to post by December 10<sup>th</sup>. Mr. Densmore offered to attend the budget hearing on the 17<sup>th</sup>.

B. Employee bonuses

Mr. O'Gorman said that previously the staff had received \$50 gift certificates and wondered if the Board approved of such a measure this year. Ms. Brown asked if there were funds available. Mr. Taranovich moved to issue the gift certificates. Mr. Yennerell seconded. The motion passed unanimously.

C. Other Business

Mr. O'Gorman explained that the transfer station had been broken into again and that he would put in a claim with the insurance company. A meeting was planned with Casella to review the reporting and record keeping procedures.

Mr. Densmore expressed concern with the budget and that there wasn't much room for error. Discussion followed on the possibility of raising the surcharge. Mr. Bentley offered that a group should be formed to review operations and provide some long term planning and also to review current program participation and revenues. Suggestions were offered on the need for a cushion and funding for capital replacements. The consensus was to review the long term, but not to make any changes at the present time.

7. COLLECT BOARD WARRANTS

8. EXECUTIVE SESSION - PERSONNEL

*Motion by Mr. Crowley to enter executive session at 8:17 p.m., seconded by Mr. Taggart.*

*Motion to come out of executive session at 8:58 pm, by Mr. Crowley, seconded by Mr. Densmore*

9. ADJOURN

*Motion to adjourn at 8:58 pm by Mr. Taggart, seconded by Mr. Crowley.*

Respectfully submitted,  
Deane Wilson