

MINUTES
MEETING OF BOARD OF SUPERVISORS
March 6, 2024 at 6:30 pm
1 Smith Rd, Rutland, VT
RCSWD Administration Office

Web Conference Link posted on the District website, www.rcswd.com,
and the District Facebook page for public attendance.

MEMBERS PRESENT:

Ira	Larry Taggart*	Mendon	
West Rutland	Chet Brown	Rutland City	Bill Gillam*
Brandon	Gabe McGuigan	Pittsford	Nancy Gaudreau
Clarendon	Dave Potter	Mt. Holly	Chad Farrar
Castleton	Tim Gilbert	Proctor	
Pittsfield	Ann Kuendig	Wallingford	Bruce Dobbins
Hubbardton		Killington	Jay Hickory

OTHERS PRESENT:

Mark Shea, RCSWD Manager	Breanna Franzoni, RCSWD Program Manager
Gregory Giles, RCSWD Treasurer	Dan Rice, RCSWD Scale Master
Desna Jenkins, RCSWD Outreach Coordinator	Chris Donahue, PEG TV Field Producer

1. CALL BOARD MEETING TO ORDER

Mr. Taggart called the video conference / in person meeting to order at 6:30 PM.

2. APPROVAL OF MEETING MINUTES OF JANUARY 3RD, 2024

At this time, the meeting minutes of January 3rd have not been approved. These minutes will be included in the next meeting agenda for approval.

3. OUTREACH/TRANSFER STATION UPDATES

Mrs. Jenkins introduced herself to the board members as a new member of the Rutland County Solid Waste District. She is the new Outreach Coordinator. Mrs. Jenkins provided a brief update to the board that she is currently working on putting together documentation for the annual SWIP deliverables, as well as working with different organizations to set up outreach presentations.

Ms. Franzoni presented the board with an update about the comingled recycling program that will be implemented in a few weeks. Giancola construction is currently working on building a catwalk for customers/employees to use in order to access the new 40 yard container that will hold the mixed plastics. This is an exciting program that will provide our customers with an efficient and streamlined experience. Ms. Franzoni also updated the board with a new training program she plans to implement with all of the employees at the transfer station. Trainings include a waste management training as well as a safety/customer relations training for transfer station operators provided by the NRRA. Ms. Franzoni also let the board know she met with Steve Wilk from Wilk Paving to get an estimate on fixing potholes, etc at the transfer station.

4. 2024 RCSWD TOWN REPRESENTATIVE FORMS

Mr. Shea provided the board with the new appointment form for town representative to join the RCSWD board of supervisors. Representatives must complete this form in order to become a board member.

5. MONTHLY FINANCIALS

Mr. Giles provided the board with a balance sheet that is current until January 31st, 2024. Current revenues for the District are \$174,375. Total expenses for the District are \$167,829. For a total of \$6,546 for revenues over expenses. Total revenues for the MRF are \$5,103, and the total expenses are \$5,198, for a total of revenues over expenses of -\$95. Mr. Giles updated the board that he has been looking into CDs and money markets for the excess capital funds and will update the board with more options as soon as possible.

6. MANAGER'S REPORT

Mr. Shea presented a spreadsheet that shows the haulers accounts receivables. This explains which haulers are currently up to date with payments and if they are in compliance with state. There are only a few outstanding haulers that are currently out of compliance. The District will be working with the attorney to determine if further action will need to be executed.

Mr. Shea explained that initial suggested changes were presented to Council some time ago. This will be an ongoing task that will include the attorney.

Mr. Shea stated the 2022 audit is still being processed and has been with the auditor since May 2023.

A Casella Transportation and Disposal agreement was sent to him a few weeks ago. It was sent to council on 1/12/24 for follow-up.

Sanborn & Head are preparing the bid document for the procurement of a contractor for the MRF stormwater project. Bids will be due by contractors on March 15th, 2024.

7. PUBLIC COMMENT

No public comment at this time.

8. EXECUTIVE SESSION

No Executive Session at this time.

9. ADJOURNMENT

Mr. Gillam moved to adjourn the executive board meeting at 7:05 PM. Ms. Gaudreau provided the second. All voted in favor. The motion passed unanimously.

Respectfully submitted,
Breanna Franzoni